How to add additional users who can complete or manage the Supplier Registration Form
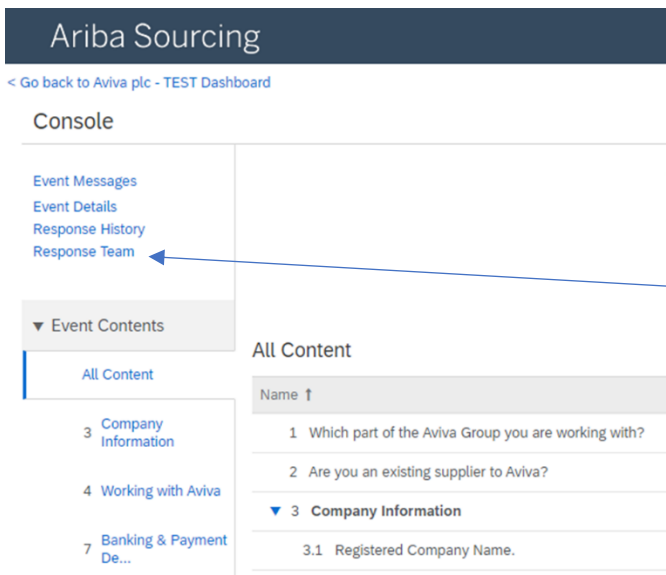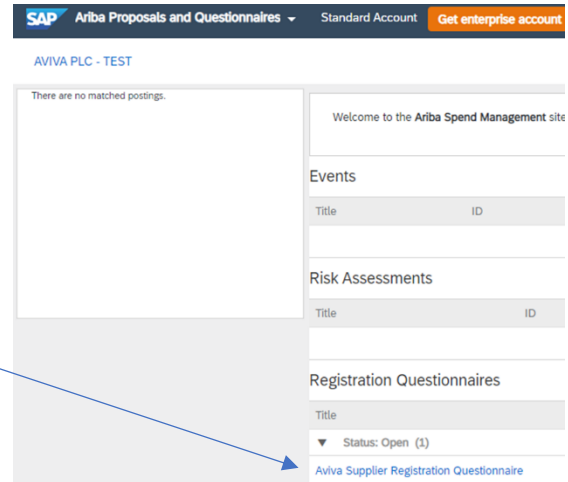
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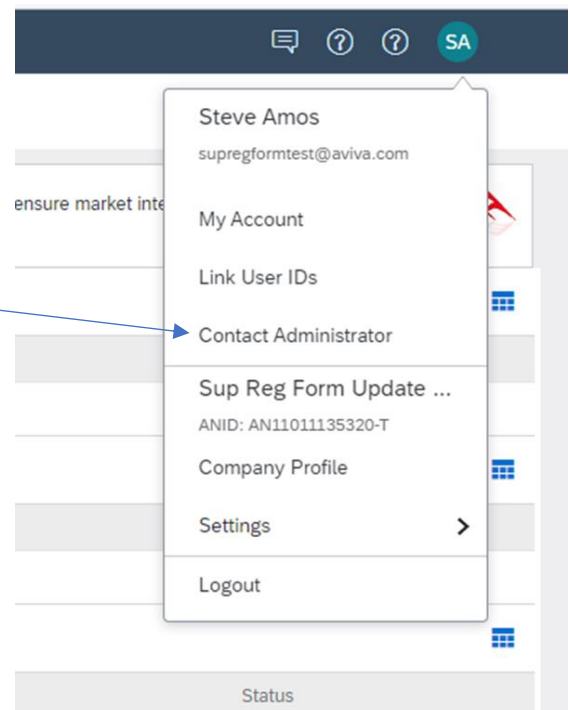Log in to the Ariba Network via this link: https://proposals.seller.ariba.com

Ensure from the top-left menu you have selected "Ariba Proposals & Questionnaires".

Open the 'Aviva Supplier Registration Questionnaire'

Click on 'Response Team' and add the required team member. If the team member is not available in the drop down, then contact the Account Administrator for this ANID to add a new user.

How to find the Account Administrator – click your initials top-right and then select "Contact Administrator".

If you have forgotten your Ariba Network Username or Password, go to this link https://proposals.seller.ariba.com and then click the "Forgot Username or Password" links.

Further help can be found:

Ariba YouTube Channel

Ariba Help Portal