

# Fund variation request

-	pply a switch charge to any fund variation. For ge please refer to your Terms & Conditions or g					
-	require further information please contact you charge you for any advice provided.	r financ	cial adviser. Please	note your financia		
Please use	BLOCK CAPITALS throughout.					
То:	Aviva, Customer Services Department, PO Box 1550, Salisbury, SP1 2TW, England Telephone: +44 (0) 1722 415088, Email: olab@dgaviva.com					
	First policyholder	Sec	ond policyholder	(if applicable)		
Full name						
Telephone						
Policy Number(s)						
A - Switc	ch existing holdings to:  as applicable) request Aviva to vary the allocation oute all the units to funds as stated below at the pentages only.	of units		s numbered above		
Fund			Currency	Percentage (%)		
			Total:	100%		

## **B - Redirection of future premiums to:**

I/We (delete as applicable) request Aviva to allocate future contributions to the policy/policies numbered above to the funds listed below at the percentages and currency shown. I/we wish this to be done at the next allocation of units after that date that Aviva receives these instructions at the address above. I'll/we'll use whole percentages only.

Fund		C	Currency	Percentage for each new fund (%)
			Total:	100%
	that I am/we are entitled to give this authorisation fo	-		lerstand that the
	that I am/we are entitled to give this authorisation fo vill operate in accordance with the current terms and First policyholder	conditions for f		
	vill operate in accordance with the current terms and	conditions for f	und variation.	
instructions w	vill operate in accordance with the current terms and	conditions for f	und variation.	

#### **Signatures**

If the policy is assigned or written under trust, the signatures of the Assignees (or their nominated signatories) or all of the trustees are required, unless the trust form specifically allows the Member/Policyholder to vary funds acting alone.

#### **Fund Links**

The maximum number of funds in which a bond can be invested is 10 at any one time. A plan may also be invested in up to 10 funds at any one time.

#### **Switching**

Any switching instructions will be carried out at the bid price determined at the pricing of the fund immediately following receipt of the form, correctly completed and signed, at Aviva's Salisbury Office, unless it is considered necessary to defer switching of units in accordance with the policy conditions.

In all cases where a switch out of the With Profit fund is possible, a market value reduction (MVR) may apply to reduce the value of the units before the switch.

If you have any queries regarding this fund variation form please contact your financial adviser or Aviva.

# Get in touch

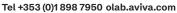
If you have any questions, you can:

- Call us on +44 (0) 1722 415088
  at the following times: Monday to Friday
  between 8am and 5pm.
  - We may record calls to improve our service.
  - Calls may be charged and these charges will vary, please speak to your network provider.
- Email us at olab@dgaviva.com
- Write to us at Aviva, PO Box 1550, Salisbury SP1 2TW, England

### Need this in a different format?

Please get in touch if you'd prefer this form (**HL71004**) in large print, braille, audio or in a different colour.

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