Changes to your investment programme

Frequently Asked Questions (FAQs)

Here's more information about the changes we're making to your investment by moving you to the **My Future Focus SP Lifetime** investment programme.

What are the changes?

We'll be moving you from your current investment programme to the **My Future Focus SP Lifetime** investment programme after 45 days from the date on your letter.

Why are we making these changes?

We've reviewed the investments and we've decided to move you into the **My Future Focus SP Lifetime** investment programme. This is because you've either left your workplace scheme, or there's no longer an adviser in place for the investment programme, and we believe the new investment programme is more appropriate.

How does the My Future Focus SP Lifetime investment programme work?

The **My Future Focus SP Lifetime** investment programme manages your retirement savings throughout your working life. Your savings will be invested in the **MyM My Future Focus Long Term Growth SP Fund** when you are 15 years or more from your selected retirement date. This fund aims to grow your pension over time. Please note this is not guaranteed as the value of your pension pot could go down as well as up and you could get back less than invested.

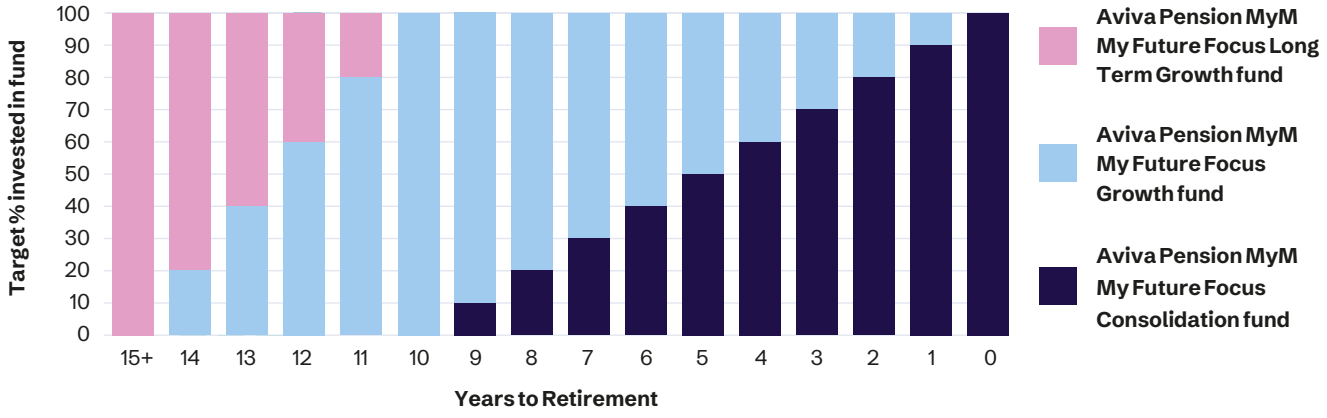
Starting 15 years before retirement, we'll gradually move your savings from the **MyM My Future Focus Long Term Growth SP Fund** into the **MyM My Future Focus Growth SP Fund**.

We then move your savings to the **MyM My Future Focus Consolidation SP Fund** starting 10 years before retirement. We do this with the aim to reduce the risk of your savings falling in value as you get closer to retirement. Your savings will be fully invested in this fund at your selected retirement date.

In the chart below, you can see how your money is invested at each stage of the investment programme. How far you are from your retirement date will determine where in the graph you join the **My Future Focus SP Lifetime** investment programme and therefore where you're invested. For example, if you're 13 years from your retirement date, contributions will be invested in both the **MyM My Future Focus Long Term Growth SP Fund** and the **MyM My Future Focus Growth SP Fund**.

The graph shows how, when you're 15 years away from your planned retirement date, your investment programme will gradually move your investments in preparation for your retirement. These movements take place on a monthly basis.

Glidepath for the My Future Focus SP Lifetime investment programme, a chart showing how your savings will be moved from fund to fund in your retirement journey



Will there be a change to the ongoing charges on my account?

Following the switch out of your current investment programme, your ongoing annual management fund charges may change. The total fund charge for the funds in the new investment programme is shown below and also detailed in the table in your covering letter; these exclude any plan-based Annual Management Charges (AMC) that may be applicable to you.

How is the new investment solution better?

The investment solution you are invested in was designed specifically for your employer by an adviser. As you've either left your workplace scheme or the adviser is no longer in place the investments are no longer being reviewed.

The new programme is regularly reviewed to ensure the solution remains appropriate and relevant. My Future Focus offers solutions that take into account the ways members can take their benefits through annuity, cash or drawdown investment options. The solution also benefits from the diversification of investing in a wide range of asset classes.

Will there be a change to the risk profile of the investment programme?

Aviva gives each of its funds a risk rating, ranging from 1 (lowest volatility) to 7 (highest volatility). These ratings reflect the potential for a fund to go up and down in value over time. Aviva calculates the risk ratings using historical performance data and information from each fund's investment manager(s). Ratings are reviewed each year, so they may change over time.

Risk ratings are based on our interpretations of investment risk and are only meant as a guide. Moving from the funds in your current investment programme into the funds in the new investment programme may mean there is a change to your risk profile.

For more information about each of the funds available to you, we recommend you look at the fund factsheets, which you can access via your online account through **MyAviva**.

An example of the information you'll find in the factsheet is shown below:

Risk rating		Fund name	Fund aim	Fund type
5	**Medium to high volatility**	Aviva Pension MyM My Future Focus Long Term Growth	This fund aims to grow the value of customers pension savings over the long term (5 years or more) and is intended for customers who are more than 15 years from retirement. It aims to outperform its benchmark while tracking the benchmark's volatility, measured over a 3-year rolling basis. The fund invests in a globally diversified portfolio consisting mainly of equities and which can also include, but is not limited to, fixed interest, cash and property. The fund may also use derivatives for investment purposes. **Risk warnings** A, B, C, E, F, K	Fund of Funds
4	**Medium volatility**	Aviva Pension MyM My Future Focus Growth	This fund aims to grow the value of customers pension savings over the long term (5 years or more). It aims to outperform its benchmark while tracking the benchmark's volatility, measured over a 3-year rolling basis. The fund invests in a globally diversified portfolio consisting mainly of equities and which can also include, but is not limited to, fixed interest, cash and property. The fund may also use derivatives for investment purposes. **Risk warnings** A, B, C, E, F, K	Fund of Funds
2	**Low volatility**	Aviva Pension MyM My Future Focus Consolidation	This fund aims to reduce the risk to which customers? pension savings are exposed as they approach retirement. It aims to outperform its benchmark while tracking the benchmark's volatility, measured over a 3-year rolling basis. The fund invests in a globally diversified range of asset classes that can include, but are not limited to, equities, fixed interest, cash and property. The fund may also use derivatives for investment purposes. **Risk warnings** A, B, C, E, F, K	Fund of Funds

Information correct at time of publication.

Will the new investment programme increase the value of my plan more than the current investment programme?

As with any of your investment choices, there are no guarantees of future investment performance. The value of investments can go down as well as up and you could get back less than you invested. We cannot say now which funds or investment approach will perform better in the future. The investment mix will change, but it doesn't mean that you'll necessarily end up with a plan that has a higher value when you take your benefits, than if you had remained in your current investment programme.

I'm currently drawing down on my pension, will the switch affect me?

If you're currently drawing down on your pension and are not currently contributing to your pension, and don't intend to contribute in the future, then this change will not affect you. However, if you make any new contributions in the future, then those contributions will be invested in the **My Future Focus SP Lifetime** investment programme rather than the current investment programme, unless you choose a different fund.

If you have only partially drawn down, any remaining pension pot that is currently invested in the current investment programme will be switched to the **My Future Focus SP Lifetime** investment programme as explained in your letter.

When will the switch take place?

You'll be automatically moved to the **My Future Focus SP Lifetime** investment programme on or shortly after 45 days from the date shown on your letter, unless you tell us otherwise. However, Aviva may delay the switch if circumstances beyond its reasonable control arise, including but not limited to:

- Epidemics or pandemics resulting in significant business interruptions
- Substantial increase in market volatility
- Closure or suspension of dealings on a major stock exchange
- Period when assets and funds cannot be valued or sold, or it is impracticable to do so
- Situations where assets cannot be sold without a significant change in price
- External circumstances outside our control that could make the transfer unfair to members, to Aviva, or potentially affected customers at any time.

What can I do if I don't like the changes?

If you believe that the **My Future Focus SP Lifetime** investment programme is unsuitable for you, you can choose to invest in any of the funds offered by your current scheme (without your investments being automatically adjusted as you approach retirement), or you can select an alternative investment programme.

A full list of funds available can be found by logging into your **MyAviva** account online.

If you don't take action before the change, please don't worry. You can select your own funds or choose a different investment programme after the switch into the **My Future Focus SP Lifetime** investment programme has completed.

Is it important to review where my pension money is invested?

Yes, you should regularly review your pension investments. If you're unsure whether the **My Future Focus SP Lifetime** investment programme is right for you, now could be the time to consider an alternative investment programme and the different funds that are available to you.

You should discuss your options with a financial adviser before making a decision. If you don't have one, you can find one at **moneyhelper.org.uk/retirement-adviser-directory**. Financial advisers may charge for their advice.

If you require more information on the My Future Focus SP Lifetime investment programme, you can view the **My Future Focus** member guide **here**.

Need this in a different format?

Please get in touch if you'd prefer this FAQ (**MM301857**) in large print, braille, audio or in a different colour.

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