

How to get access to Acturis eTrade

Part 1 - Register

- As part of eTrade activation, you'll need to register your brokerage on iMarket
- During the registration process, please select Aviva from the insurer list
- Enter and submit your Aviva Commercial agency number as part of the registration process

Important information

- As part of the activation process, it's important to supply a valid Aviva commercial agency number to avoid any delays
- Your Aviva commercial agency number usually starts with 50 or 51, followed by one or two letter(s), for example 50N538
- Alternatively, we can often locate your activation information via a Guidewire reference. Guidewire references are usually 7 digits long and start with 28
- If you're not sure of your Aviva agency number, or if you haven't currently got one in place for your brokerage, please check with your Business Development Manager

Part 2 - Request access from Acturis

- Once successfully registered on iMarket, you'll need to contact Acturis to request access to Aviva's Commercial and Specialty Lines products
- You can do this via the helpdesk portal within the Acturis application (help tab) or by email support@acturis.com
- Commercial and Specialty Lines products will be automatically requested on completion of the above steps.

Please note that commercial product activations are generally processed monthly. We recommend completing both steps as promptly as possible to make sure we can provide access at the earliest opportunity.