



Aviva's Transactional History Service (THS)

for Intelliflo Office users.

Set up and user guide

Aviva's THS App has been developed to make it easier for you to provide even greater data and information to your clients.

Once the App is installed this service will provide daily transactional data for all your client investments held on the Aviva platform and is made available to you via your Intelliflo Office account.

The data provided includes all monies in and all monies out for Aviva's Pension Portfolio, ISA, and GIA.

A complete list of transaction types and their meaning is available here

Click on the mapping guide link for more information

It is important to note that the history begins to build from the *day after you install the app. It does not provide any historical data from before the start of the service.

The real value will begin to build in your Intelliflo Office account for all your Aviva platform client's over time.

*The data will appear the following day as long as you install the app before midday, if you install the app in the afternoon, the transactional data will appear the day after one complete business day.

To complete the set up process please follow the steps below click here

What will I need to implement this service?

1. Your Aviva platform username and password.
2. A valid Unipass certificate. If you do not have a Unipass please click here to apply for one

https://www.unipass.co.uk/Pages/Apply/Stage1_OrganisationSearch.aspx

3. Access to the iO store.
4. *Receiving the bulk valuation service from Aviva
5. The Transactional History Service app installed in Intelliflo Office.

*If you are not currently receiving the bulk valuation service please contact ecsd@aviva.com to request this

Getting started

In order to build accurate data and to start using this service you will need to be receiving the daily bulk valuation service into Intelliflo Office.

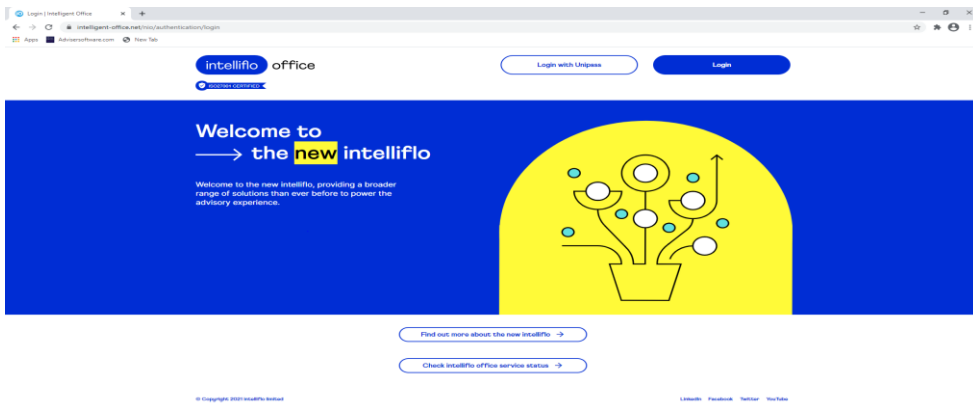
If you are already using this service, your firm's Intelliflo Office system administrator with the 'iostoreAdmin' security role, will need to install and activate the Aviva Platform Transactional History service app from the iO app store – see the step by step process below.

If you need to set up the bulk valuation service, please contact ecsd@aviva.com to do this and ask them to set up the bulk valuation file to be issued to Intelliflo's Intelliflo Office.

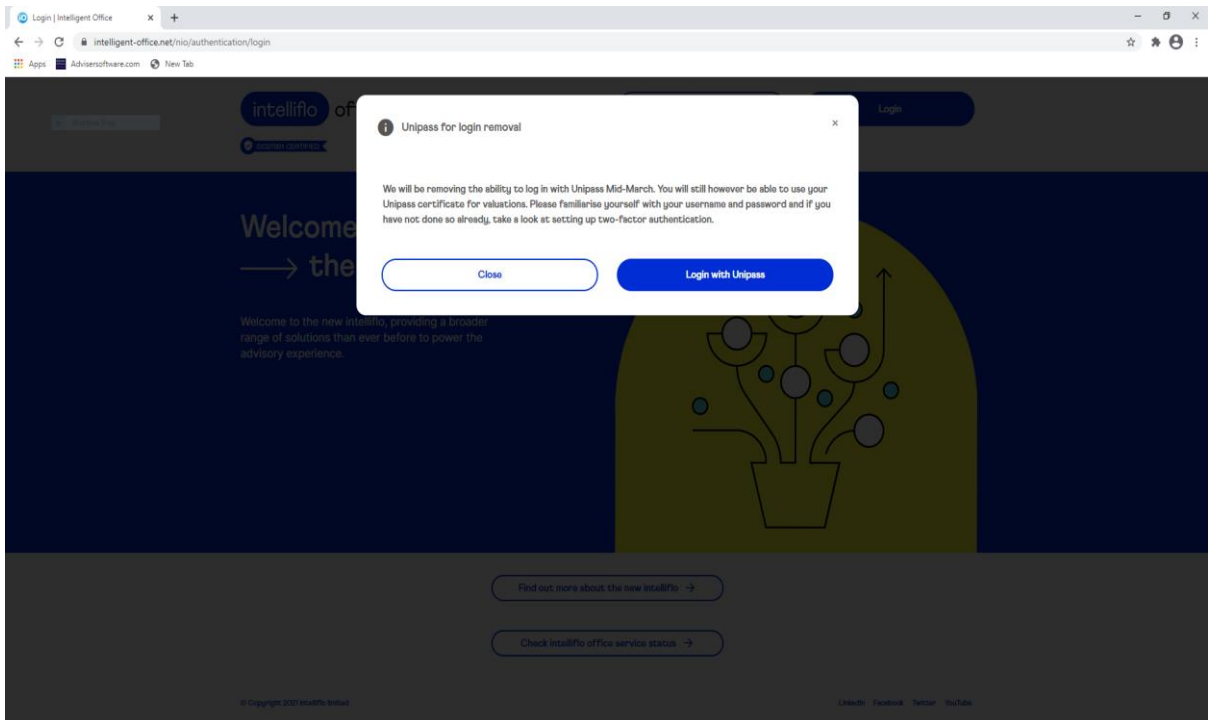
Additional support contact details are at the foot of this document.

To install the app please follow these instructions

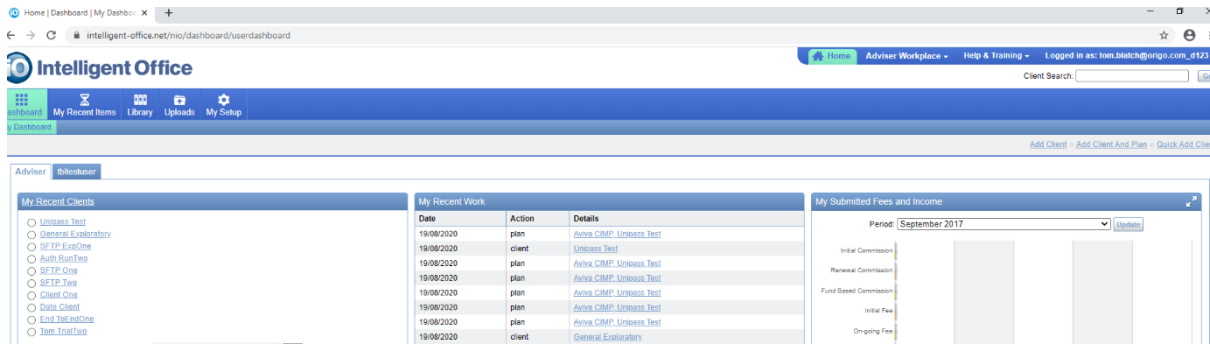
Log in to Intelliflo Office clicking on the log in with Unipass



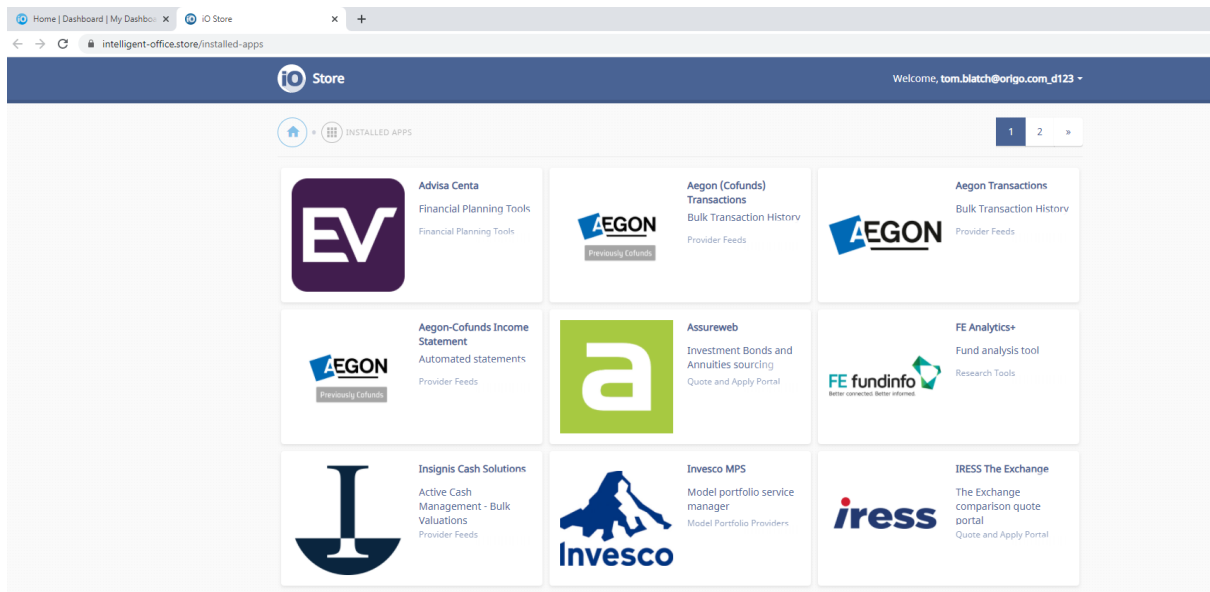
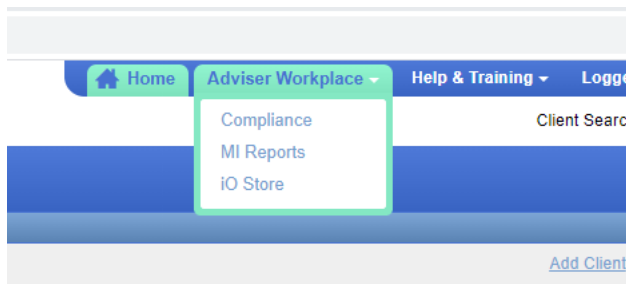
Click on Login with Unipass



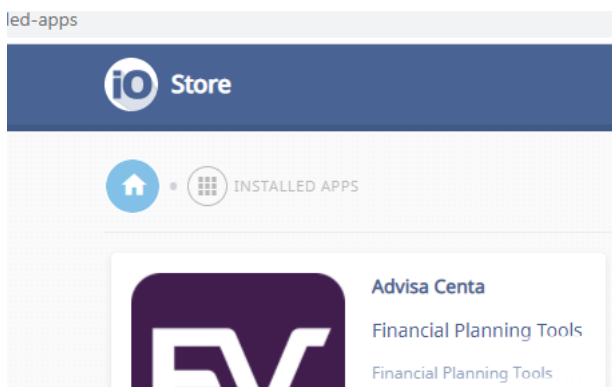
Dashboard is presented



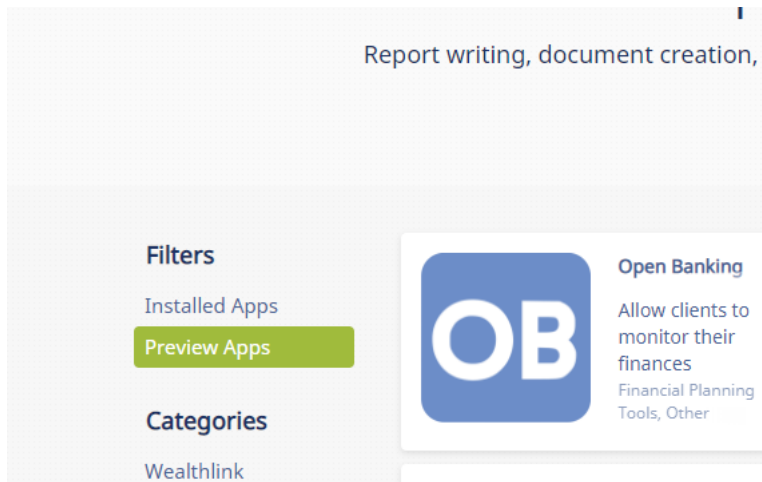
Navigate to the iO Store from Adviser Workplace dropdown:



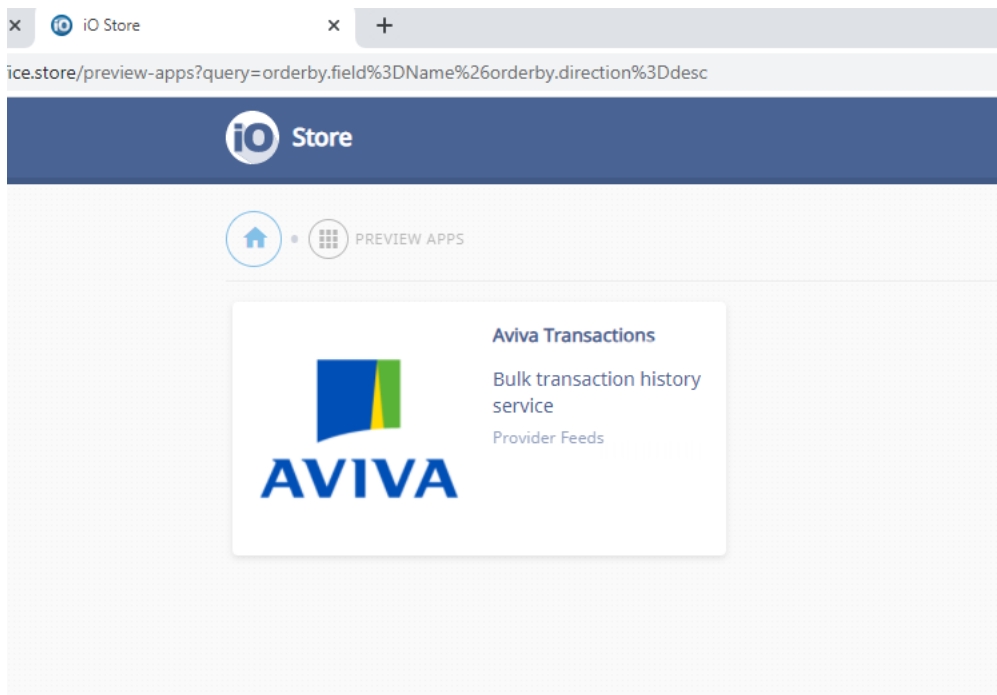
Press the 'Home' button, top left:



This screen gives access to the 'Preview Apps' option:



Select this and you will be taken to this screen, where the Aviva Bulk Transaction History app is displayed:




Click on the app:

iO Store x +

store/preview-apps/bb6fb72?query=orderby.field%3DName%26orderby.direction%3Ddesc

iO Store Welcome, tom.blatch@origo.com_d123

PREVIEW APPS PREVIEW APP



AVIVA

Version pre.19.0

Categories:

Provider Feeds

Aviva Transactions

Bulk transaction history service

Origo Services Ltd.

Our back-office integration with the Intelligent Office (iO) system will make it easier and quicker for you to provide information to your clients. The integration will provide daily transactional data for client's investments held with Aviva through your own iO back office system, the data includes all monies in and all monies out. You will be able to receive this information for the following Aviva products:

- Pension Portfolio
- ISA
- GIA

Please note the data realised through this service will begin to build the history of the transactions but will not provide any data prior to this service going live. A list of transaction types and their meaning is available upon request.

Note: Model portfolio transactions are excluded. Please note the files will normally be available in iO after 7:30am, and may require one business day after the installation of this app before the feeds made available.

[Install Preview](#)

Free


Click on 'Install Preview':

iO Store x +

store/preview-apps/bb6fb72?query=orderby.field%3DName%26orderby.direction%3Ddesc

iO Store Welcome, t

PREVIEW APPS PRE



AVIVA

Version pre.19.0

Categories:

Provider Feeds

Confirm installation of preview App

Please confirm you want to install a preview of this App

Aviva Transactions

This software (" App ") is not developed or provided by Intelliflo. You are responsible for checking that the App meets your requirements.

The intellectual property rights in the App are owned or licensed by the developer who has made this App available on the iO Store.

You acknowledge that any data (including personal data as defined in the Data Protection Act 1998) you provide to us may be provided to the developer of this App, and you expressly consent to this data being so provided.

Any information provided on the iO Store about this App is provided by the developer of the App and Intelliflo accepts no responsibility for such information being complete, up-to-date or accurate.

This App is provided free of charge.

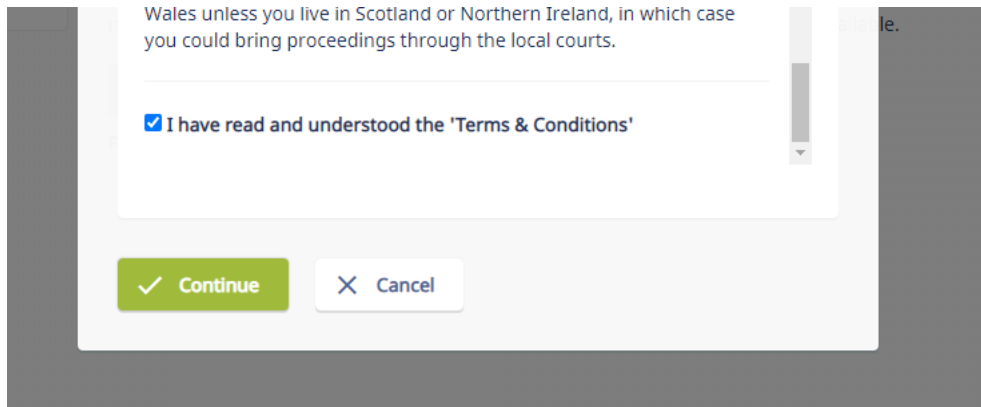
INTELLIFLO IO STORE T&CS

PLEASE READ THESE TERMS AND CONDITIONS CAREFULLY BEFORE USING THE INTELLIFLO IO STORE (IO STORE) OR USING OR

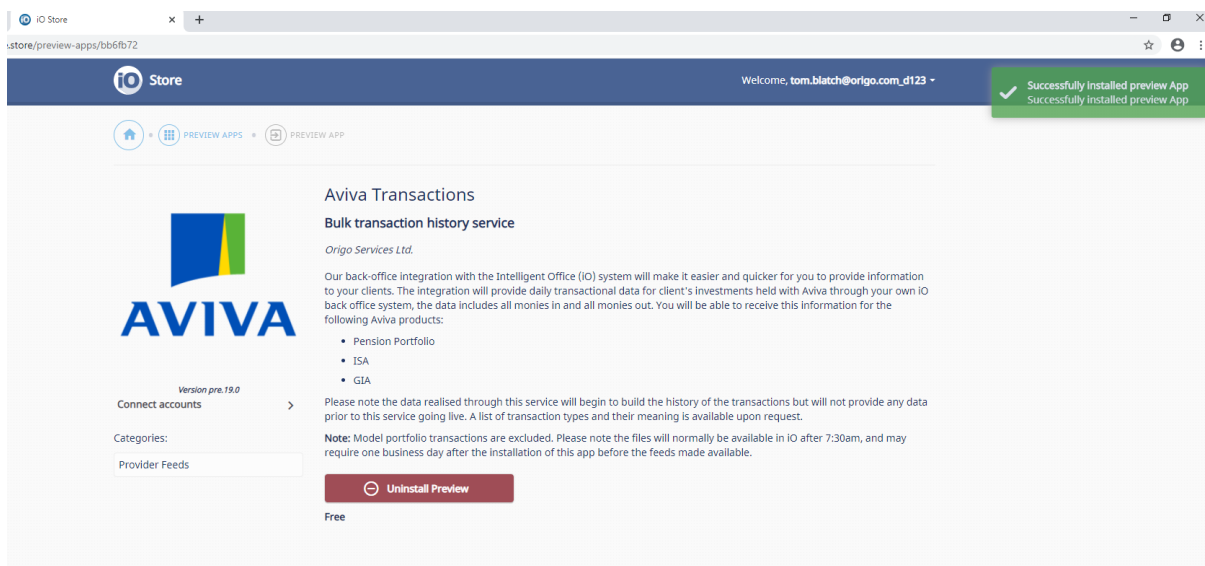
[Continue](#) [Cancel](#)

Confirmation/Terms & Conditions popup is presented, check the “Terms and Conditions” at the foot:

You will also need to click the approve button if this appears

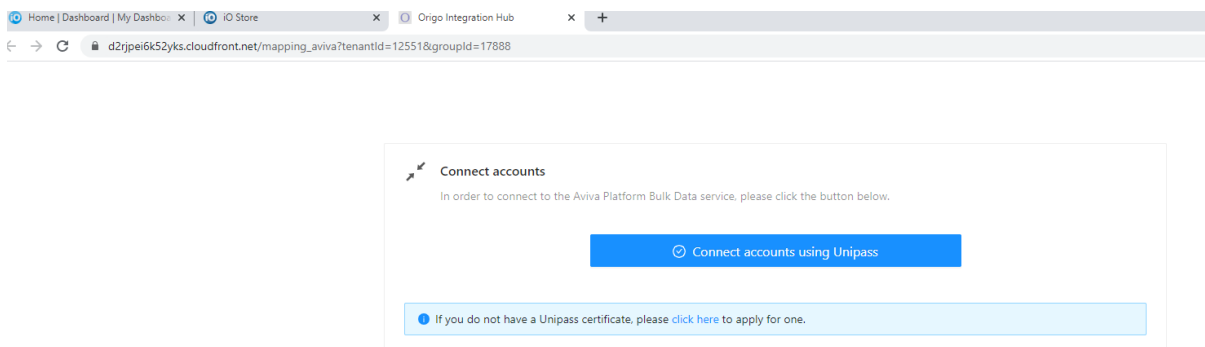


‘Continue’ button is then lit, press it:

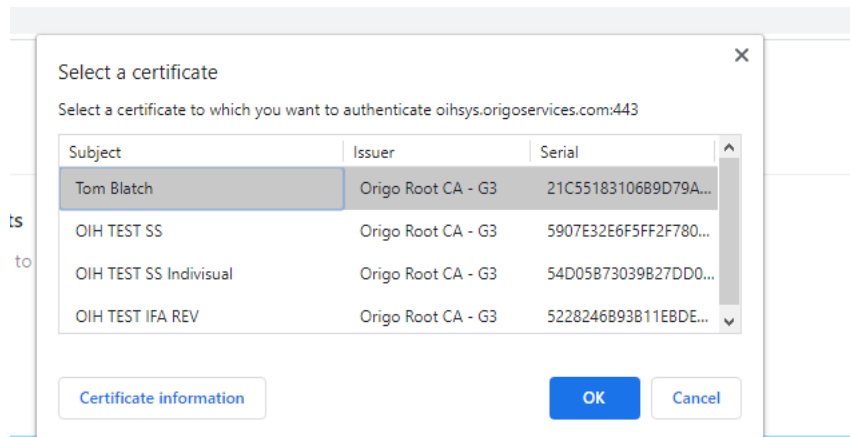


App is installed! Confirmation notification in the top right to confirm.

To connect using your Unipass certificate, click the ‘Connect accounts’ action on the left:

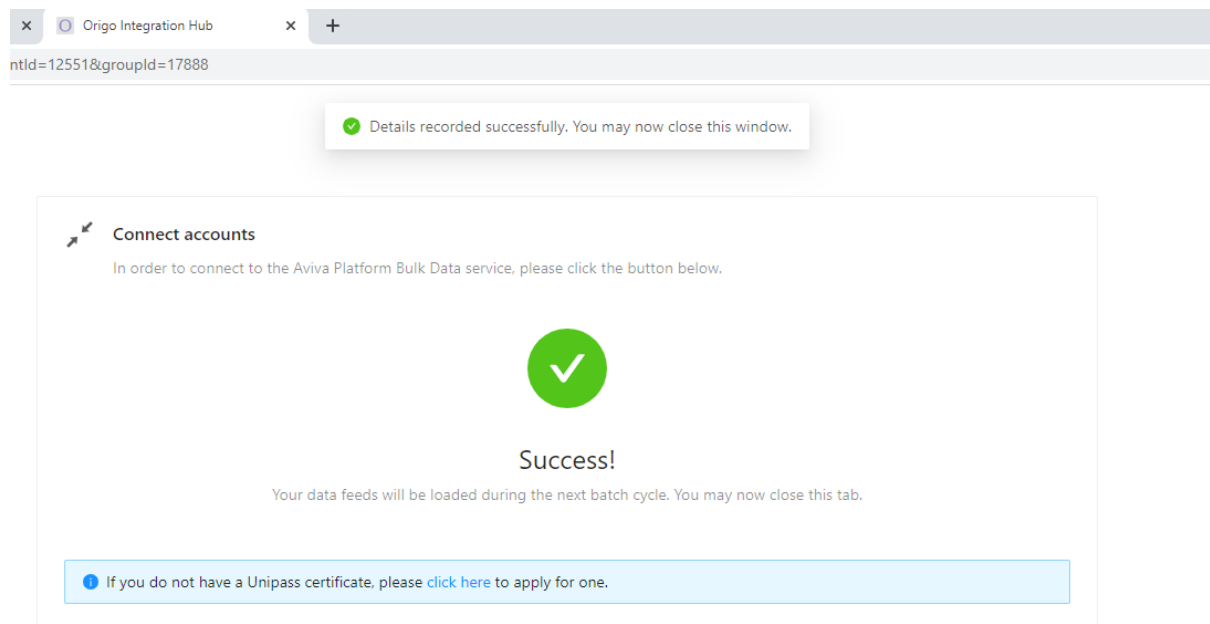


This opens a new OIH ‘Connect accounts’ page, where you should hit the ‘Connect Accounts....’ Button:



Unipass certificate, please [click here](#) to apply for one.

All Unipass certificates in your certificate store are presented, highlight the one you wish to use and press 'OK':



Your Unipass certificate is now connected to the Aviva Bulk Transaction History preview app.

This action also generates a confirmation email to Aviva.

For additional support

For support in downloading the app please contact ecsd@aviva.com or 0800 056 4607.

Once the service is live please report any issues via the case submission process in Intelliflo's Community available via your iO account.

Please note the files will normally be available in Intelliflo Office after 7:30am.

Useful tips

Please note: If clients are invested in funds that are part of a model portfolio it is important to note that the transactions relating to a model portfolio will only be provided at model portfolio level and not at fund level. The Bulk valuation service will give the correct unit holdings every day for all investments including those within a model portfolio.

Following the installation of the App there is no need to reconnect your Unipass certificate if you are already receiving data from the bulk valuation service.