

Aviva Investors ISA & Non-ISA Investments



Direct Credit Mandate – for income and/or withdrawals

Please answer all questions in CAPITAL LETTERS and tick boxes where appropriate.

Please return completed forms to: Aviva Investors Administration Office, PO Box 10410, Chelmsford, CM99 2AY.

This form is for use with investments held directly with Aviva Investors only. It is not valid for policies held with other parts of the Aviva group.

1. Personal Details

Please provide your details, along with your client reference number(s) (in the format 0000xxxxxx, where x represents numbers).

Title	Mr / Mrs / Miss / Ms
Forename(s)	
Surname	
Address	
	Postcode
Client reference number(s)	

2. Bank or Building Society Details

Please provide your bank/building society details below. **Please note we are unable to make third-party payments and can only make payment to one or more of the registered holders of the investment(s).**

Full name and address of UK bank/building society	
	Postcode
Name of account holder(s)	
Account number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Sort code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Building society reference (if applicable)	

Please tick the appropriate box(es) below to confirm if these bank details should be used for -

Income distribution payments* Future withdrawal payments

Please note this instruction will cover all products held unless stated otherwise.

***Only income shares can pay out distributions. For accumulation shares, any income distributions are retained within the fund and are therefore reflected in the share price.**

2. Bank or Building Society Details (continued)

Please note we are required to verify that any bank account details are in your name before we can apply them to your investment. We will endeavour to verify your bank details electronically. However, in the event that this is not possible, we may contact you to provide additional verification.

3. Privacy Notice

Personal Information

We collect and use personal information so that we can administer your valuation request.

You can view our full Privacy Notice at www.avivainvestors.com or request a copy by writing to us at the address stated in the “Contacting us” section below.

The data controller(s) responsible for this personal information is Aviva Investors UK Fund Services Limited.

Contacting us

If you have any questions about how we use personal information, or if you want to exercise your rights stated above, please contact our Data Protection Officer by writing to them at The Data Privacy Office, Aviva Investors, 80 Fenchurch Street, London EC3M 4AE or email dpoffice@avivainvestors.com

4. Signature(s)

For joint investments, please ensure that all registered holders sign this form.

First named holder

Full Name

Signed Date / /

Joint holder(s) if applicable

Full Name

Signed Date / /

Full Name

Signed Date / /

Full Name

Signed Date / /

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